

REPORTS INVENTORY

PREPARE IN DUPLICATE

SRB 161C

1. TITLE OF REPORT (If a fill-in report include Form No.)

161C LANG REG ALPHA 1 OFF

2. TYPE OF REPORT	STATISTICAL
	HARRIET
	✓ MACHINE-NAME LISTING

3. FUNCTIONAL AREA

✓ PERSONNEL	TRAINING	ADMIN. GENERAL OTHER (specify)
	LOGISTICS	
	MEDICAL	

4. NO. OF COPIES PREPARED

6

7. FORMAT (memorandum, form computer print-out, etc.)

C.P.O.

8. ADP PROCESSING	
✓ YES	IF YES GIVE ADP PROCESSING NO.
NO	P-63

6. DISTRIBUTION (No. of components not number of copies)

19

9. PREPARING COMPONENT (include lowest level contributing information to report)

10. FEEDER REPORTS (State total number and identify by Title, Form No., or nomenclature. Attach separate sheet if necessary.)

OCS/OPERATIONS

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X HOURS PER REPORT	COST PER REPORT	X TIMES PREPARED	COST PER YEAR
GS-06-3	4.21	.86	3.62	2	7.24

B. COSTS OF COMPUTER PRODUCED REPORTS

		85.50	2	171.00
				TOTAL COSTS PER YEAR

\$ 178.24

COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN, INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

13. FUTURE GOALS

PROPOSED BY COMPONENT FOR THIS REPORT	ESTIMATED SAVINGS
RETAIN AS IS	MAN-HOURS
CHANGE	DOLLARS
DISCONTINUE	
DATE OF INVENTORY	
27 OCT 1970	

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